



D Y PATIL
— SCHOOL OF —
ENGINEERING
ACADEMY
AMBI PUNE



Offer Letter

SKADA Technology Solution
Private Limited
SKADA Technology Research & Training



Engineering Services || Electrical & Instrumentation || PLC, SCADA, DCS Automation || LabView || Embedded || IoT ||
Image Processing || Robotics || Industrial Training || Workshops || Research & Development

Reference No : SKNSK / RST / 2016 -17 / 0008

Date : 26/10/2016

CONGRATULATIONS

Mr. / Ms. _____ **NILESH GUND** _____ for being a member
of our academic research team which will be held at D Y PATIL SCHOOL OF ENGINEERING ACADEMY, AMBI.

Your unique ID: RST - 0008

Your designation will be: Intern – Research Team.

Your group name is: PRADNYA (DESIGN)

PRADNYA group leader is: HARSHA PRASAD

PRADNYA group Co-leader is: MOHINIRAJ SONNEKAR

Team leader: Prof. PRITI RAJPUT (Academic Research)

Team Head: Mr. ANAND LUTE (Executive Engineer – Design & Development)


Mr. Sushant Kerimani
Director




Dr. V. N. Nitnaware
PRINCIPAL
DR. D. Y. PATIL SCHOOL OF ENGINEERING
ACADEMY AMBI PUNE 411056

Ground Floor, Bafna Heights, Opposite to Mamata Sweets, Near Ramkrishna
Mangal Karyalaya, Pimple Gurav, Pune - 411061, Cell: +91 95455 06968

info@sknsk.com

Branches @ Pune, Badlapur, Chakan, JM Road

www.sknsk.com



COMPANY RULES AND REGULATIONS:

The following Rules and Regulations shall apply to all interns:

1. Each intern must act in accordance with the company's policies, orders, rules, regulations, guidelines etc. applicable from time to time.
2. The Company expects each intern to maintain proper decorum. Interns are expected to conduct themselves on the job in a manner that contributes to operating effectiveness, productivity, safety and a harmonious work environment.
3. The work must be performed in good faith and a brief reporting of the work done in the entire day must be given to the concern person.
4. Proper record must be maintained for easy tracking and record keeping.
5. You are required to be at your appointed work place and ready to begin work at the appointed starting time. Irregular attendance or tardiness will not be tolerated and may result in termination.
6. Interns who will be late or absent from work must inform their concern person at least two (2) hours prior to normal starting time.
7. Under no circumstances should interns leave the assigned work area early without express permission from a concern person.
8. Designated break times are assigned to have meals.
9. Interns who work late or on overtime must ensure that all lights, air-conditions and Equipment's are shut off when they leave the work place.
10. Dress code is to be followed strictly. Interns must wear their uniforms at locations where uniforms are required. You are expected to look neat and presentable while on the job.
11. If interns do not meet the company's expectations of performance or conduct, necessary corrective action may be taken. It is within management's discretion to determine what measure would be appropriate under each circumstance.
12. ID Cards are mandatory during working hours. They will be not allowed to work without SKADA ID Card. Rs. 150 fine will be taken if any misuse or misplace of ID Card.
13. Each intern will have membership with SKADA, under this they will be having special discounts on services and products of SKADA. Same offers can be given to third party if they use UID of research team.
14. As we are working on confidential data, data will not be shared. Otherwise strict action or penalty will be taken.
15. Stipends will be given as per weightage of project or mutual concern of SKADA & D Y PATIL SCHOOL OF ENGINEERING ACEDMY.
16. CHANGE OF GROUP OR GROUP LEADER AS PER SKADA TECHNOLOGYS POLICY AND TERMS.

STUDENT SIGNATURE

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